



GUIDELINES

PACT Program®

It is a hands-on learning experience in Spanish specifically designed for low-income Hispanic families. It teaches *Digital Learning* and *Financial Literacy* which are skills necessary to pursue and continue their education online, and to help their children succeed academically. It is a two-generation approach program that benefits the whole family.

Educational Portal

Parents learn to access educational resources through our Superate y Triunfa educational portal allowing parents to interact with a remote server to sign in, access information, review their grades and take a final test.

Students

Our students are Hispanic parents or guardians who sign in at their children's schools. Parents sign a Letter of Commitment to perform ten activities with a total of 40 credits that represent a GPA of 4.0. Parents need a GPA of 3.2 (32 credits) or more to earn a "Diploma." Superate y Triunfa enrolls only those parents assigned by the school.

Class

A two-hour instruction provided twice a week by a Facilitator at a computer room in a participating school, following PACT Program® curriculum. Classes are held twice a week for two hours at schedules jointly determined by the school and the parents.

Questionnaires

As part of the PACT Program® activities, parents fill out entrance and exit online questionnaires in Spanish. Questionnaires are identified per school district to reflect their specific results.

Facilitators

Superate y Triunfa provides a highly trained facilitator to each class to deliver direct classroom guidance and motivation. Facilitators are native Spanish speakers with basic computer fluency. Most are themselves graduates of the Pact Program®, and frequently come from similar backgrounds and neighborhoods as their students. Facilitators are expected to graduate at least 80% of parents that joined the class.

Parent Counselor/Coordinator/Liaison

They are school staff that help parents find answers to their questions and concerns and are a vital contact for parents at their children's schools. They are responsible for encouraging and promoting active involvement by parents in their children's education.



PACT Program®

I. Digital Learning (26 hours)

Designed for adults interested in learning how to use a computer

1. Learn basic computer abilities: mouse, keyboard, open and close windows, open and save documents.
2. Learn basic computer vocabulary in English.
3. Create an email account that will be the student's ID.
4. Interact with a remote server to get a "password" via e-mail
5. Access Superate y Triunfa portal to perform an online survey and learn to fill out forms responding to simple and multiple-choice questions.
6. Access the Parent Connect website.
7. Learn to use Google Translate to communicate with teachers.
9. Learn the basics of Microsoft Windows, Word and Power Point.
10. Create and use PDF documents.

II. Financial Literacy (8 hours)

Designed for people with limited knowledge of financial concepts.

1. Money Basics
2. Patrimony
3. Savings
4. Bank Account: checks and account statements
5. Credit
6. Insurance
7. Family budgeting
8. Create a Financial Plan



SCHOOL'S RESPONSIBILITIES

1. Appoints a Parent Counselor / Liaison or Coordinator that serves as a crucial link between the parents and the school.
2. Provides a computer room with at least ten computers or laptops and a projector. If possible, a smart board and a printer.
3. Determines class schedule with the participation of parents to select the best option.
4. Sends flyers to parents promoting PACT Program[®], using template provided by Superate y Triunfa.
5. Will not use any corporate logos of Superate y Triunfa on any printed material, videos, websites, Facebook, Twitter, Instagram, Pinterest or any other social media services unless authorized in writing by Superate y Triunfa.
5. Allows Internet connection during all classes.
6. Helps Superate y Triunfa evaluate the overall impact of PACT Program[®].
7. Agrees to host an in-campus graduation ceremony allowing parents to bring food.
8. Will not make any changes to the copyrighted course curriculum or to the activities, unless expressly authorized in writing by Superate y Triunfa.
9. Will not photocopy or reproduce the Student's Handbook in any manner without the written permission from Superate y Triunfa.



LETTER OF ACCEPTANCE

By signing this letter, the organization (school or community center) mentioned bellow accepts to offer PACT Program® complying with the responsibilities set forth in these Guidelines.

Organization: _____

Signed by: _____

Signature: _____

Date: _____